



Prescott Area Celtic Society
501(c)(3) Non-Profit Organization

PO Box 12912
Prescott, AZ 86304-2912
www.prescottareacelticsociety.com

Prescott Highland Games
Jill Nelson/Lisa Scott
928-642-0020

2017 Vendor Application and Contract

13th Annual Prescott Highland Games May 13 & 14, 2017 Watson Lake, Prescott, AZ

Business Name: _____ State Tax # _____

Owner or Operator: _____

Address: _____

Phone # _____ E-mail _____

VENDOR TYPE (Circle one) MERCHANDISE OR FOOD

Number of Employee Passes _____

Size of Spaces Desired: _____ (if different from the basic space of 20' x 20')

Describe Products:

The undersigned agrees to the following:

1. The Vendor agrees to be responsible for all applications for all applicable tax and health applications. Vendor assumes responsibility for any fines or fees associated with their participation in the 2017 Highland Games.
2. The Vendor agrees to hold harmless the Prescott Area Celtic Society and its members for any claims or losses involved with the 2017 Prescott Highland Games.
3. The Vendor agrees to pay the Prescott Area Celtic Society \$150.00 for Merchandise Vending or \$225.00 for Food Vendors. This includes your City Taxes. No City tax ID required.
4. The Vendor agrees to remove all cooking oil and gray water associated with their vending.
5. Vendor agrees to pay \$50.00 for electrical power used during the games. **ELECTRIC IS VERY LIMITED-BY REQUEST ONLY**
6. All Food Vendors must send a copy of their valid Health Department permit and post on site.
7. All Vendors must send a copy of their Certificate of Liability Insurance and list the Prescott Area Celtic Society as an additional insured.

We understand the terms of this agreement and accept responsibility for its contents.

PRINTED NAME _____ COMPANY _____

SIGNATURE _____ DATE _____

DEPOSITS DUE WITH APPLICATION

Food Vendor Fee _____ x \$225.00 each = _____

Merchandise Vendor Fee _____ x \$150.00 each = _____

20lb. bag of Ice _____ x \$5.00 each = _____

Electric power _____ x \$50.00 = _____ BY REQUEST ONLY

Table and 2 chairs _____ x \$25.00 = _____

TOTAL _____ = _____

Make all checks payable to: PRESCOTT AREA CELTIC SOCIETY
P.O. Box 12912
Prescott, AZ 86304-2912



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2017 Vendor Info Page

Vendor Application and Contract

13th Annual Prescott Highland Games May 13 & 14, 2017 Watson Lake, Prescott, AZ

2017 brings the celebration of our 13th Annual Highland Games. We're excited about all the possibilities that are ahead of us as we plunge into our second decade!

Every year our attendance grows. We anticipate this year to be no different. If you have any questions or concerns regarding the vendor applications or the 2-day Games, please contact the vendor chairperson.

Spaces and Locations: Vendors will be located on the Games' field as last year. Vendors needing power will be located appropriately. Basic vendor space is 20'x20'. Please contact vendor chairperson if you require more space or have specification location requests.

Vendor Selection: Vendors will be selected based on past participation in our Games, variety of merchandise, and order of application. Food vendors should submit a menu with their application to ensure variety.

Special Needs: Please let the vendor chair know if you have any special needs, including ice and quantity, water and access. Power will be provided to vendors who require it for a \$50 fee. Please be sure to mark your application because it will affect your location. **WE NEED TO KNOW YOUR POWER NEEDS IN ADVANCE. (110V, 220V and how many amps you require. ELECTRIC IS VERY LIMITED-BY REQUEST ONLY)**

Applications and Deadlines: Food applications must be received by March 1st, 2017 and vendors will be notified by March 15th, 2017 if accepted. Merchandise Vendor applications can be received up to May 1, 2017

Insurance Coverage: We require that all vendors provide proof of liability insurance with the submission of their application. The Prescott Area Celtic Society should be named as additionally insured on all policies. Any vendors who fail to provide proof of insurance before the beginning of the Games will not be allowed to participate.

Taxes: All vendors must have and provide copies of Arizona Tax Permit. Please provide your tax numbers on your application and provide copies of your permits before the start of the Games.

Logistics: Set-up is available starting Friday, May 12th. No one will be allowed on the field for set up before 7:30am. Tear down should be concluded by the end of the day on Sunday, May 14th. Temporary parking is available near the vendor areas for set-up and tear down only. Please let us know how many employees you will be using so we can provide access wristbands.

No one will be allowed on the field for set up before 7:30am on Friday, May 12th, 2017.